Standard Themes
If you are generating an FSG report through ADI a THEME must be selected in order to apply the relevant format to the report you are running. Each FSG report in FMIS has a corresponding standard theme.

How to apply a standard theme:-
1. Login to ADI.

2. Select the ‘book’ icon from the toolbar, then Submit Process § Report.

3. Select Financial Statement then click on the ‘Submissions’ button (if it is not already selected – a blue box around the button suggests that it is selected).

4. Select the FSG report you wish to run and enter the appropriate parameters.

5. Click on the ‘Publishing’ button.

6. In the ‘Apply Theme’ section select the appropriate theme by using the drop down menu or by clicking on the ‘torch’ icon to search your directories (ie, if running an Operating Statement – Account FSG, apply the theme ‘Theme Operating Statement Account’).

Note: The themes will be located in one of the following directories:

- c:\orawin95\gldi90\themes\standard themes
- c:\oracle\orawin95\gldi90\themes\standard themes
- c:\orant\gldi90\themes\standard themes

7. Select output type as required then click on the ‘green tick’ icon to run and publish your report.